



uOttawa

# INFORMATION SHEET FOR PARTNER INSTITUTIONS

## UNIVERSITY INFORMATION

Located in the heart of Canada's national capital, the University of Ottawa is the world's largest bilingual university where students may study in English, French or both languages.

**Student population:** 45,000 +

**International Ranking:** Ranked 289 on the QS World University Rankings 2018

- [University of Ottawa website](#)
- [International Exchanges website](#)
- [Academic calendar](#)
  - Fall session: September – December
  - Winter session: January – April
  - Full academic year: September – April

## MAILING ADDRESS

### UNIVERSITY OF OTTAWA - INTERNATIONAL OFFICE

Tabaret Hall  
550 Cumberland Street - Room M386  
Ottawa, Ontario K1N 6N5  
CANADA  
Tel.: (+1)-613-562-5847  
Fax: (+1) 613-562-5100

## EXCHANGE PROGRAM CONTACT DETAILS

**RENÉE-CLAUDE DAVIS**  
INCOMING MOBILITY  
COORDINATOR

Please [contact the incoming sector by email](#) or by telephone: (+1) 613-562-5820

**MICHELLE NOWLAN**  
OUTGOING MOBILITY  
COORDINATOR

Please [contact the advisor by email](#) or by telephone: (+1) 613-562-5800 x 3809

**GENEVIÈVE BOUTIN**  
MANAGER, STUDENT  
MOBILITY

Please [contact the manager by email](#) or by telephone: (+1) 613-562-5800 x 4341

## ACADEMIC INFORMATION

### IN GENERAL

Information may vary depending on the agreement:

- **Level of studies:** Undergraduate and Graduate
- **Duration of exchange:** One or two sessions (Preferably two)
- **Minimum overall average required for exchange students:** 70% (B) or equivalent, 70% or higher for graduate studies.

The University of Ottawa will accept the GPA established by the partner institution.

### FACULTY-SPECIFIC INFORMATION

All [uOttawa Faculties and Departments](#) are open to exchange students **except** the Faculty of Medicine, the Faculty of Education (Undergraduate) and the Telfer School of Management.

### COURSE SELECTION

- [Course selection \(under Select desired courses\): Important information and guidelines](#)
- [Course timetable](#): Official timetable of courses being offered
- Normal full-time course load per semester:
  - Undergraduate studies: 15 credits (5 courses)
  - Graduate studies: 9 credits (3 courses)

### ENGLISH OR FRENCH AS A SECOND LANGUAGE COURSES (ESL/FLS):

Exchange students can register in English as a Second Language (ESL) and French as a Second Language (FLS) courses at no extra cost. It is possible to take both an ESL and an FLS course. Registration in selected ESL or FLS courses is determined by an [online language placement test](#). Results obtained in the placement test determine the appropriate language course level. Students must clearly indicate that they wish to take an ESL / FLS course on the Course Registration Form (included in the acceptance package).

## APPLICATION PROCEDURE

**There is ONE deadline for submitting applications for both semesters.**

### APPLICATION DEADLINE: MARCH 31<sup>ST</sup>

All students wishing to participate in an exchange in the Fall session (September-December), Academic Year (September-April) **and/or** Winter session (January-April) must submit their completed online application by **March 31<sup>st</sup>**.

Please visit our website for the complete [application procedures](#).

## ARRIVAL & ORIENTATION PROGRAM

- **Recommended arrival dates:** 1 or 2 days before the orientation session, which takes place in the first week of September and January.
- **Airport shuttle service:** In September only. Details about the airport shuttle service are posted on our website in August.
- **Orientation program:** Participation to the [Exchange student orientation session](#) is **mandatory**. Students must arrive prior to the orientation session.
- **Mentorship (Buddy Program):** The [International Office Buddy Program](#) pairs incoming exchange students with upper year uOttawa students to facilitate their integration into Canadian society and university life in Ottawa.

## ACCOMMODATION

The University of Ottawa has rooms available in [university residences for exchange students](#), even though on-campus accommodation is never guaranteed. Students can join the [uOttawa Bureau International Office Facebook group](#) to view postings from fellow students. They can also consult [the Off-Campus Housing website](#) to obtain further information about living off campus.

## HEALTH INSURANCE

**University Health Insurance Plan (UHIP):** Subscription to the [University Health Insurance Plan \(UHIP\)](#) is compulsory for all international incoming exchange students (Canadian exchange students are exempted).

## ESTIMATED COSTS

Please visit our website for a breakdown of the [estimated costs associated with living in Canada](#).

## QUESTIONS?

Please [contact our Incoming exchanges team by email](#) if you have any questions, or consult [the International Office website](#) for complete instructions.