

Call for Applications – Erasmus+ Teaching Staff Mobility at Ca' Foscari University of Venice

Host institution: Ca' Foscari University of Venice (UNIVE)

Host country: Italy

Funding type: Erasmus+

Mobilities available: 2 staff mobilities for teaching

Specific eligibility requirements: Full-time teaching staff in the field of Languages; priority will be granted to staff who specialize in Italian Language and Literature (1) and Translation (2).

Timeframe for mobility: Winter 2019 semester (1) and Spring / Summer semester (2).

Deadline for applications: January 4, 2019

The purpose of this call is to grant 2 teaching staff mobilities during the Winter 2019 (1) and Spring/Summer 2019 (2) semesters. **Please note:** There is a minimum of 8 teaching hours per week required for Erasmus+ teaching mobilities.

ELIGIBILITY REQUIREMENTS

To participate in this call for mobility, applicants must meet the following requirements:

- Be employed full-time by the University of Ottawa for educational purposes in the field of Languages, as per the inter-institutional agreement signed between Ca' Foscari University of Venice (UNIVE) and the University of Ottawa.
- Based on their institutional needs as host institution, UNIVE will give priority to teaching staff specialized in Italian Language and Literature (1) and Translation and Gender, Translation, mediation and ideology, or Literary translation (2).

FUNDING

Selected participants will receive **financial assistance** to cover maintenance costs during the mobility period as well as financial assistance to cover travel costs, as specified below:

1. Aid to cover **subsistence expenses**: This amount is set according to the country of destination and length of stay. The aid is divided by groups of countries, according to the approximate cost of living. For UNIVE, this equates to **160 EUR until the 14th day and then 112 EUR for any following days**.
2. Aid to help cover **travel expenses**. The amount is calculated based on distance bands between the home and host universities. In the case of UNIVE, their International Cooperations Office will manage the booking of tickets for selected candidates, and as such, travel costs will thus be directed to the booking agency by UNIVE. The cost of any changes to travel arrangements due to personal reasons or cancellations must be borne by the beneficiary.

UNIVE shall pay the funding outlined above according to the terms agreed upon by the participant and UNIVE as host institution.

The **maximum funding period** will be a maximum of **30 days** plus 2 travel days (1) or **10 days** plus 2 travel days for teaching staff (2). The exact dates of mobilities for teaching staff will be determined between selected participants and the host institution (UNIVE).

HOW TO APPLY

Applications must include:

- **Letter of motivation** in English or French explaining how the mobility opportunity would benefit their teaching and career at uOttawa as well as any desired outcomes. Any other information the applicant deems pertinent may also be included (i.e. additional skills, interests, vulnerable socio-economic status, etc.);
- **Letter of support** in English from Head of Department/School, Dean or Vice Dean at uOttawa;
- **Proposed teaching plan** in English (please use the template, [Erasmus+ staff mobility proposal – Teaching](#)) for the minimum 8 hours of teaching time per week. This does not have to be traditional teaching time; it could involve guest lectures, small group seminars or facilitating other teaching-related activities;
- **CV** in English, maximum 2 pages, using the [Europass format](#) (required by UNIVE);
- **Letter of interest** in English from the prospective academic supervisor or Head of Department at Ca' Foscari University of Venice stating their availability and willingness to collaborate with the applicant. In order to obtain this, candidates must contact international.cooperation@unive.it, providing a CV and teaching plan (required by UNIVE).

Deadline for applications:

Teaching staff should email their application to Janine Denis Gonzalez at uointl@uOttawa.ca by 11:59 p.m. on **January 4, 2019**.

EVALUATION

Teaching staff will be evaluated based on the following criteria:

- a. Previous experience / research (CV): *20 points*
- b. Letter of motivation : *40 points*
- c. Proposed teaching plan: *40 points*

Priority will be given to individuals **who have not yet completed** an Erasmus+ staff mobility stay.

The University of Ottawa will select candidates and will nominate them to UNIVE, for their final approval. UNIVE may require additional supporting documents from the nominated candidate before confirming their mobility.

GENERAL CONDITIONS

1. The number of available mobility placements in this call corresponds to funding granted by the European Commission to UNIVE, and is based on the inter-institutional agreement signed between the University of Ottawa and UNIVE in Italy.
2. The areas of knowledge of the eligible participants will be those indicated in the inter-institutional agreement signed between the University of Ottawa and UNIVE for the purposes of this call.
3. All activities included in the Learning or Teaching / Work Agreement between participating universities will be recognized at the home university.
4. As the sending institution, the University of Ottawa is responsible for nominating their selected participants to the UNIVE.
5. The University of Ottawa shall publish this call on its website as well as the selected candidate of this call, once a selection has been made.
6. Participants must agree to the Mobility Agreements provided by the University of Ottawa and UNIVE as well as complete any required steps by these institutions in order to participate in the mobility stay.
7. Once the **Acceptance document has been signed**, the participant **shall be bound** to carry out the period of stay granted. Possible resignations submitted by participants will be penalized for future requests for international assistance or mobility programs from the University of Ottawa, except those cases that have been justified as force majeure.