

Call for Applications – Erasmus+ Staff Mobility at Alexandru Ioan Cuza University of Iasi

Host institution: Alexandru Ioan Cuza University of Iasi

Host country: Romania

Funding type: Erasmus+

Mobilities available: 1 staff mobility for training

Specific eligibility requirements: Please see below under 'eligibility requirements'.

Timeframe for mobility: Prior to July 1, 2020

Deadline for applications: Sunday, November 10, 2019

The purpose of this call is to grant a one-week staff mobility for training opportunity, which must take place prior to July 1, 2020.

ELIGIBILITY REQUIREMENTS

To participate in this call for mobility, applicants must meet the following requirements:

- be **actively employed full-time** at the University of Ottawa;
- have completed the required **probationary period**;
- have at least a level **B2 in English**.

FUNDING

Selected participants will receive **financial assistance** to cover maintenance costs during the mobility period as well as financial assistance to cover travel costs, as specified below:

1. Aid to cover **subsistence expenses**: This amount is set according to the country of destination and length of stay. The aid is divided by groups of countries, according to the approximate cost of living. For Alexandru Ioan Cuza University of Iasi, this equates to **140 EUR per day**. The maximum funding period for this opportunity is a maximum of 5 days (plus 2 travel days).
2. Aid to help cover **travel expenses**. The amount is calculated based on distance bands between the home and host universities. For a mobility between Ottawa and Iasi, this amounts to **820 EUR**.

Note: In most cases, selected participants must purchase their flight themselves and will only be reimbursed by the host institution at the beginning of the mobility.

Alexandru Ioan Cuza University of Iasi shall pay the funding outlined above according to the terms agreed upon by the participant and Alexandru Ioan Cuza University of Iasi as host institution.

HOW TO APPLY

Applications must include:

- **CV** in English;
- **Letter of motivation** in English or French explaining how the mobility opportunity would benefit your current position at uOttawa as well as your personal and professional development. Any other information you deem pertinent may also be included (i.e. additional skills, interests, vulnerable socio-economic status, etc.);
- **Letter of support** from your immediate supervisor in English;
- **Draft mobility plan** in English (please use the template, [Erasmus+ Mobility Plan – Training](#)), and identify a potential host department, the preferred timeframe of the mobility, as well as possible activities, meetings, etc. to be done during the mobility stay – and signed by your supervisor.

Deadline for applications:

Training staff must email their complete application to Janine Denis Gonzalez at uointl@uOttawa.ca by 11:59 p.m. on **Sunday, November 10, 2019**.

EVALUATION

Training staff will be evaluated based on the following criteria:

- a. Previous experience (CV): *20 points*
- b. Letter of motivation : *40 points*
- c. Proposed mobility plan: *40 points*

Priority will be given to individuals **who have not yet completed** an Erasmus+ staff mobility stay.

Following the evaluation of applications and selection of a top candidate by an impartial selection committee, the uOttawa International Office will nominate the selected candidate to Alexandru Ioan Cuza University of Iasi for final confirmation. Once Alexandru Ioan Cuza University of Iasi validates the nominated candidate, the uOttawa International Office will communicate the results of the selection process to applicants.

GENERAL CONDITIONS

1. The number of available mobility placements in this call corresponds to funding granted by the European Commission to Alexandru Ioan Cuza University of Iasi, and is based on inter-institutional agreements signed between the University of Ottawa and Alexandru Ioan Cuza University of Iasi in Romania.

2. The areas of knowledge of the eligible participants will be those indicated in the inter-institutional agreement signed between the University of Ottawa and Alexandru Ioan Cuza University of Iasi for the purposes of this call.
3. All activities included in the Learning or Teaching / Work Agreement between participating universities will be recognized at the home university.
4. As the sending institution, the University of Ottawa is responsible for nominating their selected participants to Alexandru Ioan Cuza University of Iasi.
5. The University of Ottawa shall publish this call on its website as well as the selected candidate of this call, once a selection has been made.
6. Participants must agree to the Mobility Agreements provided by the University of Ottawa and the Alexandru Ioan Cuza University of Iasi as well as complete any required steps by these institutions in order to participate in the mobility stay.
7. Once the **Acceptance document has been signed**, the participant **shall be bound** to carry out the period of stay granted. Possible resignations submitted by participants will be penalized for future requests for international assistance or mobility programs from the University of Ottawa, except those cases that have been justified as force majeure.